

## **Greater Coachella Valley (CA) CHAMBER OF COMMERCE**

**Position:** President and CEO

**Salary:** \$130,000 to \$160,000 (Target Range)

**Benefits:** Health, Education, Auto, Cell, etc.

**Chamber Membership:** 1,200 (Average)

**Chamber Budget:** \$1,500,000 (Average)

**Total Number of Staff:** 6-8 (Average)

**Population of Area Served:** 400,000 (Approximate)

### **Description:**

The President and CEO is the paid Chief Executive and Administrative Officer of the organization, responsible for the full range of Chamber activities in accordance with the policies, procedures, and Bylaws of the Chamber. This includes, but is not limited to, coordination of the program work, organizational structure and procedures, staff management, income and expenditures, legislative advocacy, community outreach, service and promotion, maintenance of memberships, employment, training and supervision of staff, interpretation of policy, vision planning and overall achievement of chamber scope of mission. .

### **Reports to:**

The Executive Committee (representing the Board of Directors) with the primary point of contact being the Chair of the Board of Directors

### **EXPERIENCE AND QUALIFICATION REQUIREMENTS:**

- Prior experience as an Executive or Senior Manager of a non-profit or member-based corporation strongly preferred
- Prior chamber experience preferred
- Bachelor's Degree and/or IOM, ACE, or other chamber credentials preferred
- Proven track record of year over year success in a leadership position required
- Ability to effectively communicate to broad and diverse audiences essential
- Ability to understand and manage multiple business revenue streams and operate effectively in a complex business environment essential

Please visit [GCVCC.org](http://GCVCC.org) for more information about our chamber.

**Interested candidates should submit a cover letter and resume to [Careers@GCVCC.org](mailto:Careers@GCVCC.org)**

**Deadline: April 30, 2021**

**Contact: Joshua Bonner, (760) 347-0676**

*The Greater Coachella Valley Chamber of Commerce is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.*